



Dear parents / carers,

Please find below the information shared from City Academy

Dear Parent / Carer,

We are looking forward to welcoming your child to City Academy in September. As part of our transition offer for our upcoming SEND students, we are providing two/three opportunities for additional visits to City Academy during the rest of the summer term. These are being offered in addition to our whole school Transition Day, and our Summer School offer. Our aim is for our students to feel as well prepared for the transition as possible, and we hope that these additional visit opportunities will help with this.

If you would like to take up this offer for your child, please sign up for the relevant visit via the Eventbrite links below. Please put the child's name down, as this will allow us to know who is joining us for each session. Your child is welcome to attend any of the events, and can attend all visits if you feel that this would be beneficial. We ask that you sign up separately for each visit, to allow us to plan for the relevant staffing numbers for each session. The links for each visit are below:

- Tuesday 18th June 2023 - 15:45-16:45  
- <https://www.eventbrite.co.uk/e/922784813217?aff=oddtcreator>
- Tuesday 25th June 2023 - 15:45-16:45  
- <https://www.eventbrite.co.uk/e/922852094457?aff=oddtcreator>

In addition to this, we are also offering an opportunity for parents / carers to meet with one of our SEND team in advance of September. If this is something you would be interested in, please could you email my SEND administrator via [Nikki.Wood@clf.uk](mailto:Nikki.Wood@clf.uk) with the following information, and we will do our best to accommodate requests as far as possible:

- Title of email - SEND parent / carer meeting
- Preferred days: Wednesday, Thursday, Friday
- Preferred time slot: AM or PM

I hope all of that makes sense. Please do not hesitate to contact me if you have any questions.

Thanks,

Nick Hunt

Associate Assistant Principal for Inclusion

City Academy Bristol

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