



# E-ACT Bannerman Road

Community Academy

11<sup>th</sup> October 2024

Dear Bannerman Road Community,

The first Parents' Evenings of the year will be held in the last week of this term. All appointments will be between 15:15 and 18:20 on Tuesday the 22<sup>nd</sup> and Wednesday the 23<sup>rd</sup> October. The appointments will be at ten minute intervals and time slots may be indicated by a bell, I would stress the importance of being punctual. Staff are entitled to schedule a break for themselves during the evening.

We are organising the appointment locations differently this year for staff safety and consistency across the school, all parents are to enter through the main reception. KS1 parents' evenings will be held in Year 1 classrooms; Year 1 in Cherry, Year 2 in Lime. EYFS and KS2 teachers will meet with parents in the main school hall. Teacher's tables will be spaced around the edge and children's books will be on display in the middle of the hall for parents to look at before their appointment.

Sign up sheets will go on doors today, Friday 11<sup>th</sup> October. Time slots will be allocated on a first come, first served basis. We appreciate that many of you have multiple children, but we cannot reserve consecutive slots for you. Please do speak to SLT with any questions.

If you would like an appointment with Mrs Dyer (SENDCo) please email her on [jodi.dyer@brc.e-act.org.uk](mailto:jodi.dyer@brc.e-act.org.uk)

Many thanks,

Oliver Laken  
Head and DSL