



E-ACT Bannerman Road Community Academy

16th June 2025

Dear Parent/Careers,

Photos of the school and children

On Wednesday 18th June the school will be visited by a professional photographer who will be taking photos of the school and children. The photos will be used to update the school website and marketing materials to promote the school, such as the school prospectus. Please could you ensure that you child comes to school in the correct school uniform.

Lost property

We have a lot of jumpers and coats in the lost property box. The lost property box is located outside the room next to the Year 4 classrooms. Please do check for any lost items.

Please write your child's name on all their items (jumpers, coats, lunchboxes). When names are written, we can return safely to your child.

Contact details

Please ensure that the school has a **minimum of 2 contact details (phone numbers)**. It is vital that the school can contact you in case of an emergency. The more contact details we have the better. **This helps keep your child safe**. If you have changed your telephone number, please do update the office.

Polite reminder: The school also needs your **email address** so that we can send end of year reports to you.

Yours sincerely

Jodi Dyer

Acting Head teacher

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