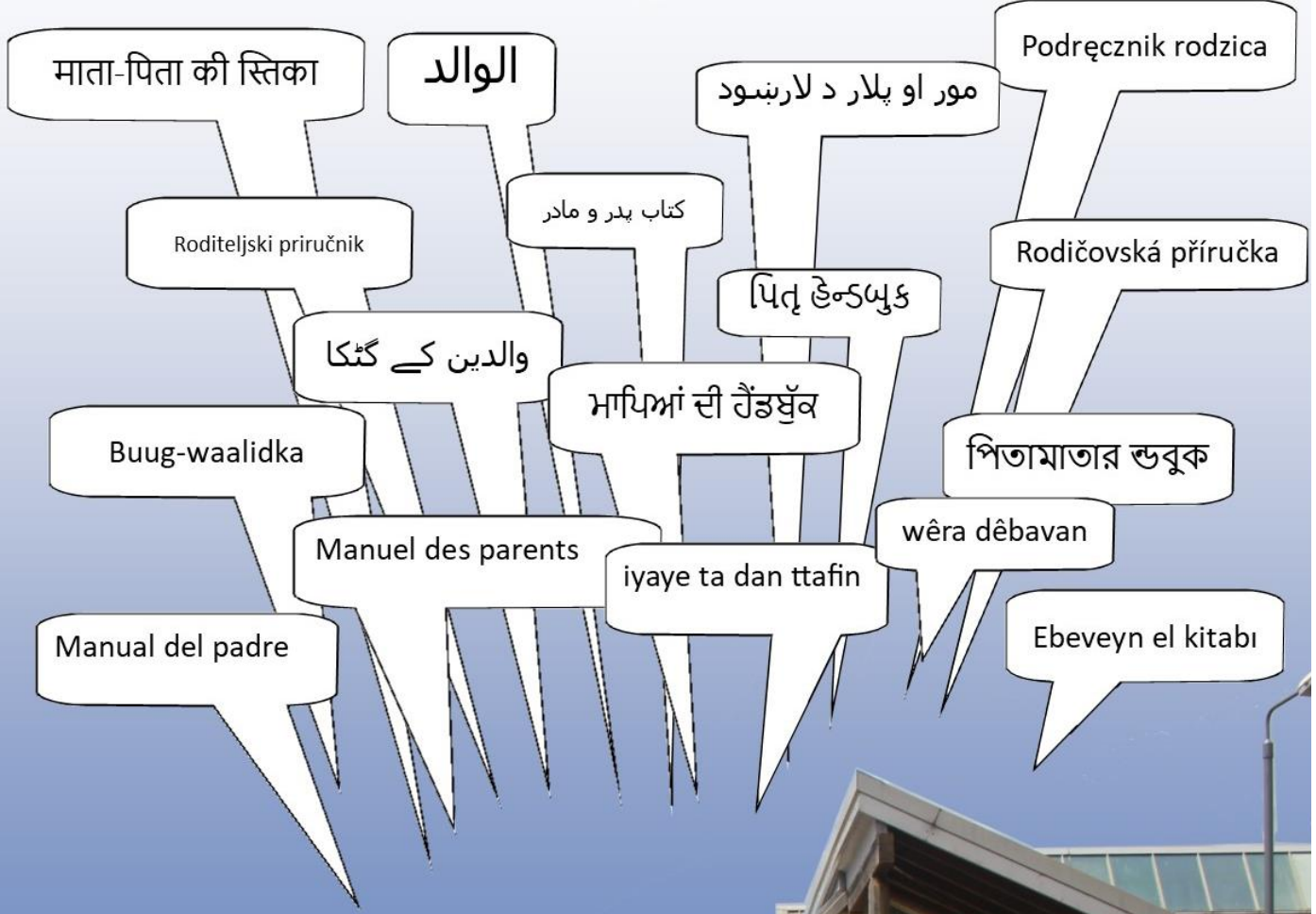


# NURSERY PARENT'S HANDBOOK

2020



2021



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## **Early Years Provision**

We are a school nursery. This means children are able to start with us when they are 3. This will be in either September or January depending on when their birthday is. It also means we are open term-time only from 8:30am-3:15pm, children are typically offered either a morning or afternoon place from Mondays to Fridays, which adds up to the statutory 15 hours of provision a week. For families who qualify for extended hours provision we do have a limited number of places, although this can only be offered for the time Willow room is open (please see above).

As a school nursery, the room is led by qualified teachers with support from qualified early years practitioners. The teachers plan a curriculum to suit the needs of the children taking into account the children's own personal interests. The curriculum is focused primarily on the 3 prime areas of the EYFS curriculum:

Personal, social and emotional development supports children to learn to get along with others and make friends, understand and talk about feelings and to develop independence.





Communication and language supports children to listen, understand to speak clearly to others.

Physical development supports children to develop their large and small movements and to manage their own personal needs e.g. getting dressed and going to the toilet independently.



### **School Values**

In Nursery and Reception we aim to create a warm, caring and secure environment where children’s individual needs are supported allowing them to grow into independent, confident characters. We work in partnership with parents; enabling children to reach their full potential and by planning for activities and opportunities that allow the children to progress successfully through the Early Years Foundation Stage. We are proud of our diverse setting and welcome all children recognising that each child’s learning journey is unique and individual.

### **Application for Reception Class**

If you wish to send your child to Bannerman Road School you will need to complete a separate on line application form.

### **Your Early Years Key Worker**

Your child will be placed in a key group of no more than ten children. This group will form a safe and secure family type unit where your child will be dropped off and collected at the beginning and end of each session. Your key worker will work closely with you at settling your child in and will provide feed back on their development on a regular basis. During their keyworker time they will have daily small group time where they will be introduced to a new concept which they can then explore in the whole class provision.



*Figure 1 Small Group Time*



*Small group set up for welcome time 1*

### **Early Years Learning Diary**

Every child has their own learning diary, which is accessible to parents, teachers and individual children. The children love looking at their diaries and especially like it when they share them with their parents.

### **School Day**

Early Years children generally attend either morning sessions or afternoon sessions, for those children staying all day there is a transition period at lunch time

Morning	All day - morning to afternoon transition	Afternoon
8.30 Welcome Time	11.20 Wash hands and get ready for lunch	12.15 Welcome time
8.45 Small Group Time	11.30 Lunch time	12.30 Small Group Time
9.00 Playing inside and outside	12.10 Outdoor play (weather permitting)	12.45 Playing inside and outside
10.45 Tidy up time	1.00 Playing inside or outside	2.30 Tidy up time
10.55 Class story/singing time		2.45 Class story/singing time
11.15 Fruit and milk time		3.00 Fruit and milk time
11.30 Home Time		3.15 Home Time



## Attendance

Please bring your child to school on time. Welcome time and small group time are an essential part of the day in which your child can build a relationship with their key worker and their group and where they are specifically taught new concepts to support them in their learning. Children who are persistently late miss these learning opportunities and also find it difficult to build relationships within nursery.

If your child is sick please phone the office – 0117 377 2080 on the first day they are ill and each day of sickness.

If you want to take your child on holiday please fill in a holiday form at the office otherwise you risk losing your child's place.

## Medical

If your child has an allergy that may require staff to administer medication you need to bring in the prescribed medication in its original box so that an admin of medication form can be completed. If the allergy is serious you will be asked to supply a care plan from your child's GP. Your child will not be able to stay in nursery without an adult from your family until we have their medication on site.



If your child has a serious ongoing medical condition please speak with your child's key worker and they will work with our SENDCo to make a personalised care plan.

## Nursery Childs Bag

Your Child will need to bring a bag with the following items:

- Pants
- Socks
- Spare jumper
- Spare trousers
- Spare shoes



## Lunchtime routines



If your child stays all day you will need to bring a healthy packed lunch:

Please can you supply any cutlery they might need.

The children eat their lunch in a family group in Willow Room:



After lunch they play outside whilst the afternoon children are arriving.

## School Uniform

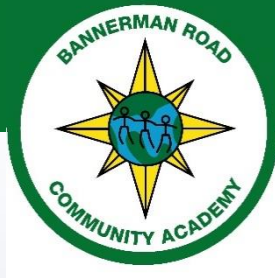
We recommend you send your child to school school uniform as the children can get very will be playing inside and outside whatever weather. Your child will also need a warm jacket and a pair of wellington boots.



## **After School Club**

We have a limited number of afterschool places for nursery children of working parents. Please contact the main office for more details.

## **Notes**



# Personal Information

My child is in ..... Group

My child's Early Years Key Worker is .....

Other adults my child may get to know

.....  
.....  
.....

Our learning day starts at .....am

Our learning day finishes at .....pm

.....am  
.....pm



## BANNERMAN ROAD COMMUNITY ACADEMY CONTACT DETAILS

All Hallows Road, Bristol, Bristol, BS5 0HR, [info@bannermanroadbristol.org](mailto:info@bannermanroadbristol.org)

Main Office for years 1-6: 0117 377 2080, staffed Mon - Thurs 8am - 4.30pm  
Fri 8am - 3.30pm

Reception and Nursery Office: 0117 903 0268, staffed Mon Fri 8.15am 3.45pm